

**Governing Board of Trustees**  
**AGENDA**  
**Thursday, January 24, 2013, 4:30 PM**

**Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon**  
**Student Board Representative: Emily Kob**  
**Superintendent/Secretary: Dr. Jeffrey Felix                      Recording Secretary: Maria Johnson**

*Times Indicated are Anticipated and Serve as Guidelines for Discussion*

**1.0 CALL TO ORDER .....4:30**

**2.0 OPEN SESSION.....4:30**

    2.1 Pledge to the American Flag

    2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time

    2.3 Village Elementary Student Report

    2.4 Shareholder Reports

    2.5 Superintendent’s State of the District Address (25 minutes) .....4

**3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non–agenda items) .....5:05**

Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

**4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....5:10**

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

    4.1 Approve the Regular Meeting Minutes of December 20, 2012, Organizational Meeting Minutes of December 13, 2012, and Special Board Meeting Minutes of December 6, 2012 (Strategic Planning) ..... 12

    4.2 Accept Donation to the Coronado Unified School District .....20

    4.3 Approve/Ratify Purchase Orders ..... 21

    4.4 Approve/Ratify Contracts for Services.....22

    4.5 Approve Management Personnel Register .....24

    4.6 Approve Classified Personnel Register .....25

    4.7 Uniform Complaint Quarterly Report.....26

    4.8 Brian Bent Memorial Aquatics Complex Update.....27

4.9	Approve Out-of-State Conference .....	29
4.10	Approve Notice of Completion - The Brickman Group Ltd. LLC for the Coronado Unified School District 2012/13-001 Village Elementary School Courtyard Beautification Project.....	30
4.11	Approve and Enter Into the Internship Program Agreement between the Coronado Unified School District and Eastern Michigan University Board of Regents .....	31
4.12	Approve the ROP Amended Salary Schedule .....	32
4.13	Adopt the Education Technology Plan .....	34
4.14	Adopt Resolutions for Routine Payroll and Financial Reports to the San Diego County Office of Education.....	35
4.15	Adopt Resolutions for Construction Reports to the San Diego County Office of Education.....	49
<b>5.0</b>	<b>ACTION ITEMS/PUBLIC HEARINGS .....</b>	<b>5:15</b>
5.1	Review and Accept Annual Audit Presented by Christy White, Auditor (20 minutes) .....	52
5.2	Approve the Proposal to Purchase a Two Year Software Module and Service Contract for a Virtual Registration System from Registrar Systems, LLC (10 minutes).....	53
5.3	Approve Board Protocols (5 minutes).....	55
<b>6.0</b>	<b>REPORTS.....</b>	<b>5:50</b>
6.1	Learning Report (35 minutes).....	62
	• Compass Learning	
	• Mathematics and Assessment	
	• Village Elementary School Annual Report	
6.2	Human Resources (written – 5 minutes) .....	65
	• Professional Development Committee	
	• Certificated Evaluation Process	
	• Classification and Compensation Study	
	• Paraeducator Training	
6.3	Student Services Report (written – 5 minutes).....	66
	• Assistive Technology	
	• Schools	
	• Adult Transition and Workability	
6.4	Business Services Report – Update on Governor’s Budget (15 minutes).....	70
<b>7.0</b>	<b>PROPOSALS/FIRST READINGS.....</b>	<b>6:50</b>
7.1	Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits – First Reading (5 minutes).....	71
<b>8.0</b>	<b>ORGANIZATIONAL BUSINESS .....</b>	<b>6:55</b>
8.1	Superintendent’s Management of Board Goals for 2012-2013 (5 minutes) .....	72
8.2	Proposed List of Agenda Items for Future Board Meetings (5 minutes) .....	75

8.3 Future Agenda Items/Comments from Board Members

8.4 Next Board Workshop is February 7, 2012, 4:30 PM

- Governor’s Budget Proposal
- HVAC for CHS 400 Building

Next Regular Meeting is February 21, 2012, 4:30 PM

**9.0 CLOSED SESSION** ..... 7:05

9.1 Conference With Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.0 of the Government Code: number of cases unknown, at least two

9.2 Discussion of pending negotiations with ACT and CSEA (Employee Organizations) with Superintendent Felix (Chief Negotiator), per Government Code 54957.6

**10.0 RECONVENE TO OPEN SESSION** (District Board Room) ..... 8:00 approximately

10.1 Report Any Action Taken in Closed Session

**11.0 ADJOURN**

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.



## State of the District 2013

### Governing Board Presentation by CUSD Superintendent of Schools

January 24, 2013

- We have successfully outlasted the long five years of the Great Recession, taking our District from the brink of bankruptcy while continuing to provide quality academic and social services for our students and maintaining strong relationships with our employees and our community. Student test scores continue to be among the highest in the county, our new teacher evaluation system assures us of continuing to grow professionally, and our burgeoning digital network guarantees us that we are foundationally strong now and in the future for all technical needs.
- California experts believe the state economy will follow the national trend of only modest growth over the next two years. An improving real estate market and more optimistic consumers are expected to lead to better, though still relatively weak, job growth. Historically, personal income growth in California outpaces the nation. However, the state's recovery has lagged the nation, in large part due to the steep drop in home prices and sales following the collapse in 2008. The Governor's Budget identifies four primary sources of risk to the forecast: (1) failure of the federal government to effectively deal with the "fiscal cliff" and debt ceiling, (2) the global economic slowdown, especially in China, (3) the fragile nature of the overall recovery, and (4) healthcare costs.
- **Over 25% Annual Revenue Gone!** Over the past five years our District has seen our revenue shrink with very little hope of recovering to the 2008 level anytime soon. In anticipation of midyear cuts for the current year, our District set aside funds to ensure stability and continuity throughout 2012-13. Midyear cuts in 2011-12 came in much lower than originally feared, leaving us with about 19% in reserves. That may sound like a lot of money – and it is. But based on the latest revenue and expenditure forecasts, as a result of increased taxes, we're projecting a structural deficit of \$1.8 million for 2012-13. While our reserves will keep us afloat for the next two school years, our District must continue to operate efficiently and frugally.
- Passage of Proposition 30 allows for payback of the deficit factor over a period of time. Taxpayers will be allowing the state to ease the cash deficits of school districts by eliminating the revenue deferrals, possibly by as much as 8-9 months. California will continue to have deep deferrals, but at least this is a start toward timely funding.
- The Local Control Funding Formula (aka Weighted Student Formula) proposal by the Governor will have a damaging effect on revenue growth in Coronado. We are a District with average to below average percentages of students from low-income families and English Learners. If this proposal is approved, our funding will remain flat and then slowly lose ground over the years compared to other districts. We are already a District that is at or below the state average in revenue; we cannot afford to lose any more.

- CA remains one of the lowest funded of the 50 states. California has underfunded our most at risk children as well as our most talented children. The number of California schools that continue to enter and also remain in program improvement supports the allegation that more must be done. I am not opposed to a new funding plan, but if we continue to underfund our schools and remain one of the lowest funded of the 50 states, the way we distribute that weak pool of money will not matter.

Maintaining the District's current level of service, increasing our service and educational opportunities, and funding employee salaries and benefits that compete with other educational agencies will be difficult at best as a result of the Local Control Funding Formula (LCFF). Coronado will never be able to keep up or gain ground on other districts when the LCFF becomes fully implemented. The answer then lies in local control. By looking for revenue from within our community instead of expecting it to arrive from the state or federal government, we will be able to achieve the standards of educational excellence our community demands.

- Local foundations such as the Coronado Schools Foundation have become increasingly more important to the overall financial health of the District. As our state funding has decreased, the foundation's funding has increased, thereby becoming a larger percentage of our income.
- Local service organizations such as the Rotary and Optimist clubs have faithfully donated their time, their encouragement, and their money to our schools. Extracurricular educational activities would be considerably less if not for these caring individuals. Coronado SAFE provides low cost services to our children and their parents, enabling our schools to spend more time educating healthier students.
- Individual community members continue to provide their time volunteering in hundreds of ways. Many people work in the classroom with the teacher providing individualized support to struggling students. Others help maintain order in service areas such as the library, office, grounds, or safety. Still others quietly donate funds to teachers when specific needs arise or to the local school parent organization for fundraising events or special concerns that the organization has adopted.
- The Coronado Business Community provides fabulous support to our schools whether it be for advertising in our various publications, placing signage on athletic fields, or delivering food to classrooms or at events. We have attempted to lessen the number of times we ask a business owner for a donation by combining our efforts collaboratively with other groups and organizations.
- With a supermajority in the legislature, it is possible the Democrats will reduce the vote threshold for school districts to pass parcel taxes from 67% to 55%. If the threshold was lowered, and the LCFF is implemented in a way that hurts our schools, the Governing Board should consider bringing a parcel tax to a vote of the public. This tax could be shaped in a way that maintains funding that is lost via the LCFF in order for our District to hold our funding position as compared to other districts in San Diego County.

The good news is that Coronado Schools will survive the five year recession, the continued underfunding by the state, and probably even the new funding formula LCFF. We will survive because of the resiliency and generosity of the community, the faithfulness and loyalty of the staff, and the remarkable foresighted leadership of our Governing Board. Even though we continue to stagger in deficit spending, because of our strong reserve of “human capital,” our District has a very promising future.

- When the Governing Board developed a budget based on a five year recession, rather than the one to two year recession that most districts expected, we assured our path would be a steady one. That path was not always pretty, but it allowed us to educate our children and employ our full staff.
- Because previous School Boards kept substantial reserves, we were able to use those reserves to maintain almost all services. Students who attended our schools during this five year period will not remember having less to work with in their classrooms. Rather they saw an increase in technology, project based learning, effective teaching methods, and communication techniques.
- Cuts were made early in the recession allowing us to manage expenses better when the mid-year cuts finally arrived. While most districts scrambled to borrow money to make payrolls, our District never borrowed from an outside agency. The headlines consistently screamed about cuts and layoffs across the state; our District never had to say goodbye to a permanent teacher.
- The most important sacrifice was made by our staff. Employees participated in the cuts by allowing for furloughs to occur much earlier than most districts even considered this tactic. Families also contributed by being supportive of the loss of five instructional days.
- Finally, no promises were made that were not kept. No bargaining tactics were used that made the headlines or that we might be embarrassed by later on. Conversations about the deficit were made in frequent public forums allowing all interested shareholders the opportunity to have their voice heard.

## Accomplishments and Successes in 2011-12

*During the 2011-12 school year, CUSD...*

### District

- Remained the highest of unified school districts in San Diego County with an Annual Performance Index of 894.
- Increased the percent of proficient and advanced students in ELA for grade 10 which has grown steadily by 14% over the past four years, now at 82% proficient or advanced, with 53% of students at the advanced proficiency level.
- Was awarded \$1.6 million dollars from the Department of Defense Education Activity organization to provide intervention services, formative assessment, and STEM-related instruction for all students in our District. It will last for three years and is the second grant we have received from DODEA.
- Implemented the use of formative assessments three times a year using NWEA Measures of Academic Progress (MAP) to another 800 students bringing the total student assessment count to over 1200.
- Implemented *Write On!* a formative and summative District writing assessment for K-5.
- Developed a District definition for project-based learning and established the Partnership for 21<sup>st</sup> Century Skills as our framework for 21<sup>st</sup> century learning, along with the new Common Core Standards.
- Implemented CUSD Leadership Teams for English language arts, mathematics, and STEAM for sharing exemplary classroom best practices.
- Began training for all teachers on the Common Core State Standards, which will be fully implemented for all students in English language arts and mathematics by fall 2014. CUSD is currently transitioning to these new standards and the new assessment, which will replace STAR in spring 2015.
- Developed a new teacher & administrator evaluation system, which is being implemented during this school year for the first time; the new system was developed collaboratively with teachers and administrators.
- Teachers, administrators, and board members read *The Art and Science of Teaching* by Robert Marzano as a way to align staff with best teaching practices.
- Encouraged District-wide collaboration by creating three days of professional development for all District staff.
- Repaired and improved all network infrastructures, providing consistent and reliable service to the entire District via wired or wireless devices.
- Strengthened virtual services for data storage including data migration, onsite/offsite backup, and retrieval.
- Promoted character education throughout the community by Board resolution, City Council Resolution, endorsement by parent organizations, CSF, and various community groups such as Chamber of Commerce, Rotary Club, Optimist Club, etc.
- Established multiple opportunities for more open dialogue with all shareholders in the community, including an Educational Forum and a Calendar Forum.
- Developed a stronger relationship with Coronado SAFE using the Six Pillars of Character as the foundation for all learning.
- Partnered with Coronado Schools Foundation to help them return nearly \$700,000 to Coronado schools.
- Purchased the *Digital Content Portal*, a virtual library, for every CUSD student and family through the generous support of the Coronado Schools Foundation.

## **Coronado High School**

- Increased Advanced Placement test participation to the highest ever: 384 students took 728 tests in 29 different content areas. The pass rate was the highest ever for CHS students at 77% for scores of 3, 4, or 5, and 21% of the scores reached a “5”, also the highest ever.
- Graduated its 98<sup>th</sup> class from CHS. Students in 2013-2014 will be the 100<sup>th</sup> graduating class
- Increased enrollment for CHS student in Career Technical Education to approximately 70% of the student population. In 2012, CHS offered 40 sections of different CTE courses, an increase of 12 courses in the last several years, four of which are in engineering and supported by Coronado Schools Foundation Frances Harpst STEAM funds.
- Enrolled eighteen Coronado High School Health Science Pathway students in an internship at Sharp Coronado Hospital. This partnership is continuing this school year.
- Fully matriculated the CHS Biotechnology course with Mira Costa Community College. CHS students had the opportunity to earn dual-credit.
- Had two CHS Engineering students receive guaranteed admission into SDSU Engineering program through Project Lead the Way/SDSU compact.
- Provided CTE courses that provide students with outstanding college and career readiness. When surveyed, over 90% of CHS ROP/CTE students felt that class academics were related to the real-world.
- Coronado School of the Arts students’ productions and exhibits earned twelve local and national awards for excellence in the arts.
- Received Carl Perkins Grant funding to support expanding the network of Arts, Media and Entertainment programs in California. Coronado School of the Arts will be a demonstration school to help meet the goals of the Perkins Leadership contract.
- Received full accreditation for Palm Academy by the Western Association of Schools and Colleges.
- Trained Coronado High School teacher Kellie Moore to teach an innovative new course at Coronado High School called the Big History Project, through the Bill and Melinda Gates Foundation. It is a yearlong course that covers history from the Big Bang to the present in an interdisciplinary way using digital content via iPads.
- Increased the percent of proficient and advanced students in ELA for grade 10 which has grown steadily by 14% over the past four years, now at 82% proficient or advanced, with 53% of students at the advanced proficiency level.

## **Silver Strand & Village Elementary**

- Students at Village and Silver Strand performed over 95% proficient or advanced on the state writing assessment.
- Elementary school site Silver Strand remains the highest performing military-impacted elementary school in the county.
- Implemented the Transitional Kindergarten Program at both schools, a two year kindergarten experience for young five year old students.
- Performance on the CST Writing Test for 4<sup>th</sup> grade students was the highest ever, with students performing at 97% proficient or advanced.
- Teachers in grades 4, 5, and 6 began to set goals with their classes based on MAP data for the first time. Many teachers began to set individual goals with students.
- Developed new Common Core Writing Rubrics for grades K-5, which are being implemented this school year.



- Took initial steps to implement an English Learner Advisory Committee at Village Elementary and a District ELAC as the enrollment of English Learners in CUSD has nearly doubled in the last two years.

### **Coronado Middle School**

- Achieved the District's highest Annual Performance Index score of 914.
- Student performance on Grade 8 Science and History/Social Science is at the highest ever, at 94% and 89% proficient or advanced, respectively.
- Doubled the number of 7<sup>th</sup> grade students taking Algebra and 8<sup>th</sup> grade students in Geometry, with 100% of them at the proficient or advanced range in both areas.
- Performance on the CST Writing Test for 7<sup>th</sup> grade students was the highest ever, with students performing at 97% proficient or advanced.

### **Special Education**

- Special Education staff fully implemented research-based English Language Arts curriculum in grades K-12 and saw an increase in student performance almost immediately.

## Ongoing and Special Projects for 12-13 and Beyond

- **100<sup>th</sup> Anniversary Celebration**– while Coronado schools date back to the late 1800s, residents in 1913 wanted a high school. So the school board voted to create a district “unified” with elementary and high school students. Thus, the Coronado Unified School District was born. Our celebrations will begin with the March 14 CSF Connect-A-Thon and conclude with the graduation ceremonies in June 2014.
- **Online Registration for Fall 2013**– parents and students have complained for years about the registration process, especially about the many paper forms that make them repeat the same information again and again. Online registration will do away with all of that and create a way for families moving to our community to register via the Internet.
- **Website Development**– our “static” website has irritated users for years, but because it was tied to the teacher’s gradebook and learning management system (LMS), it was difficult to make the change. All of that will end by Fall 2013 as the new websites are under development and the new LMS called Haiku achieves success in its pilot phase.
- **Common Core Standards Adoption**– this is a U.S. education initiative that seeks to bring diverse state curricula into alignment with each other by following the principles of standards-based education reform. The purpose is to provide a consistent, clear understanding of what students are expected to learn, so teachers and parents know what they need to do to help them. The standards are designed to be robust and relevant to the real world, reflecting the knowledge and skills that our young people need for success in college and careers, which will place American students in a position in which they can compete in a global economy.
- **E-Commerce**– electronic commerce is the buying and selling of product or service over electronic systems such as the Internet and other computer networks. Students and parents will be able to use technologies such as e-mail, mobile devices social media, and telephones to purchase lunches, field trips, event tickets, sports gear, logo gear, and many other things.
- **New Staff Evaluation Tool**– our staff has worked collaboratively for over a year to develop a new evaluation tool. It is currently being used in all schools. Now the committee is looking at other ways to evaluate instructional effectiveness such as the use of student assessment results and shareholder input.
- **Crown Preschool**– this new fee-based school will open in the Fall of 2013 on the ECDC site. Currently the facility at the ECDC is undergoing a makeover, the website is almost finished, the Director (Kathy Mathis) has been hired, and marketing materials are being produced.
- **Coronado Pathways Charter School**– the new board has been named and the director (Kevin Nicolls) has been appointed. The school will begin accepting students immediately so that classes can begin in Fall 2013. Marketing materials, website development, course offerings, curriculum, and Memorandum of Understandings between the charter and the District are being worked on.
- **Security & Safety Makeover**– the District completed a threat assessment of all sites to address disasters whether they are natural or man-made. The assessment involved the District’s current infrastructure, training needs for students and staff, as well as a review of each school site’s Emergency Preparedness Plan.

The resulting plan identified areas in five subgroups: 1. Cultural Change and Community Outreach; 2. Reporting Procedures for Suspicious Activity; 3. District Leadership Directive Stating Safety and Security as the Highest Priority; 4. Training for Students and Staff; 5. Access Control of all District Facilities

- **Landscape Remodel**– in order to provide a standardized landscape pallet for use in CUSD Facilities, the District will begin a makeover of each site. Every added feature will be educationally useful and every plant will be drought tolerant, climate appropriate, and easy to maintain.
- **Classified Rebench Study**– a consultant has been hired to review our organization’s classified positions to determine the proper grouping or allocation of positions into job titles/classifications and development of job descriptions. This analysis is based on the assigned job duties, the current organization structure, and the required qualifications. The end result of the study will be more accurate job descriptions that will ensure the employee and supervisor have a clear, common understanding of the job.
- **One To One Initiative**– our District will work with Project RED, SDCOE, and the Classroom of the Future Foundation to pilot an initiative that implements the specific strategies that have resulted in positive outcomes for students using technology in a one to one manner. This group will develop a 2-year plan of action, identify resources needed, build the support network to ensure success (including funding) and assess progress annually. The working group convened in this month and will prepare for implementation in the pilot districts by September 2013.
- **Digital Textbooks and BYOD**– currently almost all publishing companies are developing some form of digital textbook, so the issue of whether to adopt this form of book or not is a moot point. BYOD (Bring Your Own Device) requires that students own the technology. Schools have the opportunity to stipulate the hardware and / or software requirements, or they could embrace any piece of technology into the classroom. Arguments against BYOD inevitably refer to the financial investment needed by families and that this could restrict participation in BYOD programs. Arguments in favor of BYOD however often highlight that students take greater responsibility for their own technology rather than that owned by someone else (i.e. the school). Whatever the case, the important part of this plan is that the student is able to personalize their learning device.
- **Personalized Education Plan**– the student - not the teacher - is the central figure in personalized education classes. Students have access to traditional learning resources like books and hands-on materials, and time-honored support from people like teachers, parents, mentors, coaches, and schoolmates. But, they also have ubiquitous access to technology, which allows them to connect to learning communities, information management and communication tools, personal learning networks, information and data, expertise and authoritative sources, online tutoring and guided sources tailored to their needs, knowledge-building tools, and peers with common interests.
- **Dashboard Assessment Tool**– dashboards are being utilized to monitor district and school KPIs such as enrollment, accreditation, effectiveness, truancy, financials and departmental metrics. With an increase in strategic planning and evaluation, state and federal mandates have called for an increase in transparency with government agencies and parents.

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

4.1 Approve the Regular Meeting Minutes of December 20, 2012, Organizational Meeting Minutes of December 13, 2012, and Special Board Meeting Minutes of December 6, 2012, Strategic Planning (Action)

**Background Information:**

Presented for Board Approval:

- December 20, 2012, regular meeting minutes;
- December 13, 2012, organizational meeting minutes; and
- December 6, 2012, special meeting minutes of strategic planning

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**Superintendent's Recommendation:**

*JPF*

That the Board approve the attached minutes with any necessary modifications.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Student \_\_\_\_\_

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING  
UNADOPTED MINUTES  
December 20, 2012, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon  
Student Board Representative: Emily Kob  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board Members were present: Ledyard Hakes, Bruce Shepherd, Dawn Ovrom, Brenda Kracht and Maria Simon. Also present were Jeffrey Felix, Superintendent, Randie Allen, Associate Superintendent, Richard Erhard, Assistant Superintendent, and Student Board Representative Emily Kob.

**2.0 OPEN SESSION**

**2.1 Pledge of Allegiance**

**2.2 Approve the Agenda** #28

Agenda Item 7.1 will be moved up to follow Agenda Item 5.1

Motion: Simon Second: Kracht Vote: 5-0.

**2.3 Student Report**

➤ Bailey Quinn and Syndey Dull reported on Silver Strand School activities

**2.4 Stakeholder Reports**

Assistant Superintendent Richard Erhard read a prepared statement commenting on the horror of the tragedy in Newtown, Connecticut. The statement also reiterated the commitment our District has to increasing the safety and security of our students and staff.

**2.5 Honoring Our Own**

Board Members thanked Associate Superintendent Randie Allen for her years of dedicated service to Coronado Unified School District. Ms. Allen left the meeting at 4:38 PM

**3.0 COMMENTS FROM THE AUDIENCE ON NON-AGENDA AND AGENDA ITEMS**

None.

**4.0 APPROVAL OF CONSENT AGENDA**

Motion: Hakes Second: Simon Vote: 5-0 #29

4.1 Approve the Regular Meeting Minutes of November 15, 2012

4.2 Approve/Ratify Purchase Orders

4.3 Approve/Ratify Contracts for Services

4.4 Approve Management Personnel Register

- 4.5 Approve Certificated Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Approve Notice of Completion – GEM Industrial, Inc. for the Coronado Unified School District 2011/12-005 Conduit Project at Coronado High and Coronado Middle Schools

**5.0 ACTION ITEMS/PUBLIC HEARINGS**

- 5.1 **Authorize the Superintendent to Solicit and Award a Contract for Bid for the Early Childhood Development Center Courtyard Beautification Project #30**  
 Motion: Shepherd Second: Hakes Vote: 5-0 revised motion to read: Authorize the Superintendent to Solicit a Contract for Bid for the Early Childhood Development Center Courtyard Beautification Project.

The Superintendent will bring a report to the February 7, 2013, workshop regarding the possible use of solar energy

- 5.2 **Superintendent Recommendation for the 13-14 District Calendar #31**  
 The Board reaffirmed their belief in the Guiding Principles. The number of work days in the calendar will come back to the Board for approval after negotiations.

Motion: Hakes Second: Simon Vote: 5-0

Superintendent Felix introduced Keith Butler, recently selected as the new Assistant Superintendent of Business Services.

**6.0 REPORTS (See Agenda for Written Reports)**

- 6.1 Islander Sports Foundation Annual Report
- 6.2 Coronado Pathways Charter School (CPCS) Development Update - Kevin Nicolls, Principal of Palm Academy of Learning and acting Director of Coronado Pathways Charter School, provided an update to the Board
- 6.3 Presentation of District’s New Websites by Jacques Spitzer, Raindrop Marketing
- 6.4 Education Technology Plan Overview Presented by Ramona Loiselle, Coordinator of Technology
- 6.5 Learning Report: Including (1) SATT 21 Annual Report, (2) Mathematics and Assessment and (4) Silver Strand Elementary School Annual Report
- 6.6 Human Resources: Including (1) Certificated Evaluation Process (2) Professional Development Committee (3) Classification and Compensation Study

There was a consensus on all reports

**7.0 PROPOSALS/FIRST READINGS**

- 7.1 Discussion of ROP Amended Salary Schedule (First Reading) by Karl Mueller, Coronado High School Principal
- 7.2 Proposed Updates to Board Protocols (First Reading) led by President Dawn Ovrom

**8.0 ORGANIZATIONAL BUSINESS**

- 8.1 Superintendent's Management of Board Goals 2012-2013
- 8.2 Proposed List of Agenda Items for Future Board Meetings
- 8.3 Future Agenda Items/Additional Comments
- 8.4 Board Meetings
  - Next Regular Meeting is January 24, 2013, 4:30 PM
  - Board Workshop is February 7, 2013, 4:30 PM

**9.0 CLOSED SESSION**

The Board convened to Closed Session at 8:10 PM

**10.0 RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 9:30 PM. No action was taken.

**11.0 ADJOURNED**

Meeting was adjourned at 9:30 PM

Approved:

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Jeffrey Felix, Ed. D.  
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING  
ADOPTED MINUTES  
December 13, 2012, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon  
Student Board Representative: Emily Kob  
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

**SWEARING-IN CEREMONY OF NEWLY ELECTED BOARD MEMBERS**

**Dr. Felix administered the Oath of Office to Dawn Ovrom**  
**Dr. Felix administered the Oath of Office to Maria Simon**

**Order of Business**

**Order of Business**

**1.0 OPEN SESSION/CALL TO ORDER**

President Shepherd called the meeting to order at 4:33 PM at Coronado Unified School District, 201 Sixth Street.

**Roll Call**

The following Board members were present: Ledyard Hakes, Brenda Kracht, Dawn Ovrom, Maria Simon, and Bruce Shepherd. Also present were Dr. Jeffrey Felix, Superintendent, Randie Allen, Associate Superintendent, and Richard Erhard, Assistant Superintendent. Emily Kob, Student Board Representative was absent.

**Approve the Agenda**

**#20**

Motion: Hakes                      Second: Kracht    Vote: 5-0

**2.0 ELECTION OF BOARD OFFICERS**

**2.1 PRESIDENT**

**#21**

Moved by Hakes, seconded Kracht, Dawn Ovrom was elected as President of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2013; Vote 5-0

**2.2 VICE PRESIDENT**

**#22**

Moved by Shepherd, seconded Hakes, Brenda Kracht was elected as Vice-President of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2013; Vote 5-0

**2.3 CLERK**

**#23**

Moved by Kracht, seconded Shepherd, Ledyard Hakes was elected as Clerk of the Governing Board with term of office to terminate at the first regular meeting of the Board in December 2013; Vote 5-0



### 3.0 SELECTION OF DAY, TIME, AND PLACE OF REGULAR MONTHLY MEETINGS

#### 3.1 Time and Place

#24

Unless otherwise posted, Regular Board Meetings will begin at 4:30 PM at the District Office, 201 Sixth Street. Special Meetings will be held as needed and be posted according to legal guidelines for notification of the public.

#### Board Calendar

Moved by Kracht, seconded Simon, the Board approved the following dates of Regular Board Meetings for 2013; Vote 5-0

Thursday, January 24	Thursday, August 22
Thursday, February 21	Thursday, September 12
Thursday, March 7	Thursday, October 17
Thursday, April 25	Thursday, November 21
Thursday, May 16	Thursday, December 12, Organizational Meeting
Thursday, June 20	Thursday, December 19
Thursday, June 27	

In addition Board Workshops will be held on the following Thursdays:

February 7	May 2
March 21	October 3
April 18	

### 4.0 COMMENTS FROM THE AUDIENCE

- Rich Brady updated the Board on CoSA
- Andrea Webster updated the Board on the activities of SAFE

### 5.0 REPORTS

- 5.1 Presentation of a Virtual Registration System by Registration Gateway's Patrick Maher. This presentation was performed virtually via a webinar.
- 5.2 Technology Coordinator Ramon Loiselle gave an update to the Board

### 6.0 ACTION ITEMS

- 6.1 **Elect One Board Member to Represent the Coronado Unified School District to Serve on the Financing Authority and the Successor Agency** #25  
Motion: Hakes Second: Kracht Vote: 5-0 to elect Bruce Shepherd as representative to serve on the Financing Authority and the Successor Agency. Ledyard Hakes will be the alternate.
- 6.2 **Authorize District Certification of First Period Interim Budget State Report for Period Ending October 31, 2012** #26  
Motion: Simon Second: Hakes Vote: 5-0
- 6.3 **Review and Discuss Board Protocols** #27  
Motion: Kracht Second: Shepherd Vote: 5-0 to Table this Item and bring back for Action in January

**7.0 ORGANIZATIONAL BUSINESS**

7.1 Future Agenda Items

7.2 Comments from Board Members:

Member Kracht stated the Board was afforded an opportunity to attend the California School Boards Association Annual Conference and Trade Show in San Francisco and the conference was excellent.

Member Shepherd requested the Superintendent schedule a Board item regarding the classrooms temperatures at the High School Building 400.

Member Hakes said that he really enjoyed the opportunity for discussion at the end of the Strategic Planning Workshop.

7.3 Next Regular Board Meeting is December 20, 2012, 4:30 PM

**8.0 ADJOURNMENT**

The Organizational Meeting was adjourned at 7:10 PM

**Approved:**

---

Jeffrey P. Felix, Ed.D. Secretary

CORONADO UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

**SPECIAL BOARD MEETING**  
UNADOPTED MINUTES  
December 6, 2012

Ledyard Hakes ♦ Brenda Kracht ♦ Doug Metz ♦ Dawn Ovrom ♦ Bruce Shepherd  
Student Board Representative: Emily Kob  
Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

**Order of Business**

**1.0 CALL TO ORDER**

President Shepherd called the meeting to order at 8:32 AM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

**Roll Call**

The following Board members were present: Bruce Shepherd, Brenda Kracht, Ledyard Hakes, Dawn Ovrom and Maria Simon, Incoming Board Member. Also present was Jeffrey Felix, Superintendent.

**2.0 OPEN SESSION**

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

**#19**

Motion: Ovrom Second: Hakes Vote: 4-0

**3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS**

None

**4.0 DISTRICT STRATEGIC PLANNING WORKSHOP**

4.1 Claudia Gallant, CUSD Learning Director, facilitated the Strategic Planning Session

**5.0 ORGANIZATIONAL BUSINESS**

5.1 Future Agenda Items/Additional Comments

Two Board Workshops were scheduled for April 11 and May 2, 2013

5.2 December 13, 2012, Organizational Meeting, 4:30 PM, District Office Board Room

December 20, 2012, Next Regular Board Meeting, 4:30 PM, District Office Board Room

**6.0 ADJOURNED**

The meeting was adjourned at 2:10 PM

**Approved:**

\_\_\_\_\_  
Jeffrey Felix, Ed. D.  
Secretary to the Board of Education

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

**4.2 Accept Donation to the Coronado Unified School District (Action)**

The following described donation to the Coronado Unified School District has been approved for acceptance.

**Report:**

Goodrich/Rohr Employees’ Will-Share Club donated \$164 to Coronado Middle School.

**Financial Impact:**

Positive financial impact to the District and support for our students.

The District is grateful for the above donation.

**Superintendent’s Recommendation:**



That the Board approve and accept with gratitude the donation as listed.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS & FISCAL MANAGEMENT**

**4.3 Approve/Ratify Purchase Orders (Action)**

**Background Information:**

Warrants represent invoiced payments against purchase orders previously approved. A list of all purchase orders has been submitted to the Governing Board per Education Code 39657.

**Report:**

Separate cover

**Financial Impact:**

Purchase Orders                      November 1 through November 30, 2012      \$493,930.75

*JPF*

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**Superintendent's Recommendation:**

That the Board approve/ratify the purchase orders.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS AND FISCAL MANAGEMENT**

4.4 Approve/Ratify Contracts for Services (Action)

**Background Information:**

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

**Report:**

The following contracts need the approval/ratification of the Board:

<b>Name</b>	<b>Dates</b>	<b>Amount</b>	<b>Source of Funds</b>
<b>Command Navy Region Southwest</b> MOU to Provide Child and Youth Program Services/Pupil Services	1/24/13-6/30/16	N/A	N/A
<b>Raindrop Marketing</b> Preschool Website Development	8/24/12-6/30/13	\$4,600	General Fund
<b>Raindrop Marketing</b> District Website Development	8/24/12-6/30/13	\$12,500	General Fund
<b>San Diego Center for Vision</b> Student A	Ratification 7/01/12-6/30/13	\$900	Special Ed
Student B	12/11/12-6/30/13	\$1331	
<b>School Employers Association of California – SEAC</b> Membership to Provide Employer Services to Maintain Programs, Policies, and Procedures	7/01/12-6/30/13	\$994	General Fund

Name	Dates	Amount	Source of Funds
<b>San Diego County Office of Education</b> Participation in the Enterprise Resource Planning Project for Business Software Systems	2/01/13-12/31/16	Per Fee Schedule	Capital
<b>Tobii ATI</b> Rental of CEYE (Eye Gaze for C-15 and C-15 Kit Package)	Contract Extension 10/15/12-3/31/13	\$8,000	Special Ed

**Financial Impact:**

It is estimated that the total General Fund unrestricted contribution for Special Education services will be \$2,385,278 for the 2012-13 school year. In addition, the contracts listed above are included in the 2012-13 budget.

**Superintendent's Recommendation:**

*JPF*

That the Board approve/ratify the contracts for services.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**PERSONNEL**

4.5 Approve Management Personnel Register (Action)

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Butler, Keith	Assistant Superintendent of Business Services	Administrative Salary Schedule Step 3	1/09/2013
Mathis, Kathy	Director of Preschool and Child Care Services	Mid-Management Salary Schedule Step 4	12/06/2012

**Superintendent's Recommendation:**

*JPF*

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Management Personnel Register.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_



**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**PERSONNEL**

4.6 Approve Classified Personnel Register (Action)

**APPROVE EMPLOYMENT**

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>	<u>EFFECTIVE DATE</u>
Corrigan, Tiffany	Instructional Assistant-P.E. Village Elementary School	Range 5, Step 3	12/13/2012
Manning, Mindy	Instructional Assistant Village Elementary School	Range 5, Step 1	1/07/2013

**APPROVE – RESIGNATION**

<u>NAME</u>	<u>POSITION</u>	<u>REASON</u>	<u>EFFECTIVE DATE</u>
Gant, Jeannette	Lifeguard BBMAC	Personal	1/07/2013
Henrich, Olivia	Childcare Worker Village Elementary School	Personal	1/07/2013
Medina, Kiko	Varsity Girls’ Soccer Coach Coronado High School	Personal	12/17/2012

**Superintendent’s Recommendation:**

*JPF*

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

AGENDA – January 24, 2013

4.0 **CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

4.7 Uniform Complaint Quarterly Report

**Background Information:**

In May 2000 the ACLU and other public interest law firms and organizations filed a lawsuit alleging that the state of California lacked equal access to instructional materials and basic resources; provided inadequate instruction; and had massive overcrowding and inadequate, unsafe and unhealthy facilities. A settlement was reached in August 2004 resulting in several pieces of legislation requiring immediate implementation. Many of the new requirements apply to low performing schools, and some apply to all school districts and schools.

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and misassignments.

**Report:**

This is the second quarter of the 2012-2013 school year reporting period. The District has received no complaints.

**Financial Impact:**

None.

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This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, cursive, blue font.

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

**4.8 Brian Bent Memorial Aquatics Complex Update**

**Background Information:**

Carrie Fisher-Fernan, Director of the Brian Bent Memorial Aquatics Complex (BBMAC), provides the Board a monthly report.

**Report:**

See Attached.

**Financial Impact:**

There is no impact to the general fund as a result of this report.

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This report is provided to the Board for information.

*JFF*



**Brian Bent Memorial Aquatics Complex Update**  
**January 24, 2013 - Board Meeting**

1. Winter break was incredibly busy this year. We kicked off the break with the three day swim meet, the Winter Age Group Championships. This meet had over 620 swimmers in the competition and was significantly bigger than last year. The Local Swimming Council has already booked dates for next winter for the Winter Age Group Championships.
2. Between December 26, 2012, and January 17, 2013, we had 15 different swim teams come to Coronado and train at the BBMAC. The number of athletes and coaches in town were around 483. Some of the teams stayed for as few as four days and as long as two weeks. Athletes could be seen walking through Coronado in their swim gear.
3. The rough math on the amount of money spent by the fifteen individual teams on transportation (flights) and lodging is \$400,000 at \$100.00 per person per day. This does not account for food or money spent on souvenirs, food or rentals of bikes and skate boards for teams who stayed close to the Hotel Del. Averaging at about \$20.00 a day for food per person adds another \$70,000 in income. The rough estimate spent on flights is approximately \$130,000. Teams in total spent approximately \$500,000 in total on all expenses to make their training trips possible in Coronado.
4. Eight of the teams this year are repeat customers, with 95% of all of the teams mentioning that they hope to be back in the future, or have already booked their dates for the 2013/2014 training season.
5. We will slow down for a couple of weeks before seeing additional teams on February 8 from Sweden and possibly a second team from Victoria, Canada. I am currently providing quotes and times to the Canadian group.
6. We are slated to hold the 2013 City Conference here at the BBMAC. The dates are believed to be May 7, 8 and 10.
7. The Spring Meet bids for the Local Swimming Council (USA Swimming) have been submitted by CNSA. I gave four different available weekends for swim meets and I am waiting on Confirmation for the meets. Generally we will see one or two of the lower level competition meets throughout the spring.

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS & FISCAL MANAGEMENT**

4.9 Approve Out-of-State Conference (Action)

**Background Information:**

Board Policy 3350 requires that out-of-state travel be approved. Board Policy further establishes that the Governing Board shall authorize payment for actual and necessary expenses, incurred by any employee performing authorized services for the District.

In addition, the Board of Trustees has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

**Report:**

The following employee will be attending an out-of-state conference:

Assistant Superintendent Keith Butler will be attending the NAFIS (National Association of Federally Impacted Schools) Conference in Washington D. C. from March 3 to March 5, 2013.

**Financial Impact:**

The cost of this trip is approximately \$2,500 and is supported through Impact Aid Funding.

*JPF*

**Superintendent's Recommendation:**

That the Board approve the out-of-state travel for the above employee, and that the Board approve the actual and necessary expenses, including travel that will be incurred.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**SITES AND CONSTRUCTION**

4.10 Approve Notice of Completion - The Brickman Group Ltd. LLC for the Coronado Unified School District 2012/13-001 Village Elementary School Courtyard Beautification Project (Action)

**Background Information:**

The additions and modifications to the Coronado Unified School District 2012/13-001 Village Elementary School Courtyard Beautification Project are now complete and ready for acceptance by the School Board.

**Report:**

The additions and modifications to the Coronado Unified School District 2012/13-001 Village Elementary School Courtyard Beautification Project have been reviewed by District Architect, James R. Murray, JRM Architecture, Inc. and ASLA – Principal, Martin Schmidt, Environs have been accepted as complete. “Notice of Completion” will be filed with the County Recorder.

**Financial Impact:**

There is no impact to the General Fund as a result of this action.

**Superintendent’s Recommendation:**

*JRF*

That the Board direct staff to file the Notice of Completion.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

4.11 Approve and Enter Into the Internship Program Agreement between the Coronado Unified School District and Eastern Michigan University Board of Regents (Action)

**Background Information:**

Eastern Michigan University Board of Regents would like to enter an agreement with Coronado Unified School District. The goal of this agreement is to document the partnership between Coronado Unified School District and Eastern Michigan University Board of Regents to facilitate the full-time clinical, field or internship education at the Agency of students enrolled in the Dietetics program.

**Report:**

Eastern Michigan University Board of Regents offers a preparation program for students to enter the field of education. Part of a student’s coursework includes a period of time for practice in the child nutrition department. The term of the agreement is effective on January 1, 2013, through December 31, 2017.

**Financial Impact:**

There is no financial impact.

**Superintendent’s Recommendation:**

*JPF*

That the Board approve and enter into the Internship Program Agreement with Eastern Michigan University Board of Regents.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

## AGENDA – January 24, 2013

### 4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

#### **BUSINESS & FISCAL MANAGEMENT**

##### 4.12 Approve the ROP Amended Salary Schedule (Action)

#### **Background Information:**

Historically, Regional Occupation Program (ROP) teachers held varying levels of credentials, degrees and additional units. The credentialing requirements of teachers teaching ROP classes have changed dramatically. The requirements for earning and maintaining a CTE/ROP credential has evolved to reflect the importance and benefits that career technical education provides to students. The new rigorous requirements are closely aligned to the single-subject credential requirements for obtaining a credential (ROP/CTE teachers also require relevant experience within their identified CTE industry). During the last decade, in response to student needs and requests ROP/Career Technical Education (CTE) Pathway courses have expanded at Coronado High School. These courses are integral to the experience and course of study our students participate in to prepare for post-secondary placements and opportunities. Our ROP/CTE Pathway courses develop 21st Century Learning skills, and engage students to think critically about practical applications of content through work experience, internships, and dual-credit opportunities (CUSD Board Goal). In addition, all ROP/CTE courses are standards-driven, aligned to the Common Core, and approved by the San Diego County Office of Education. The recommended revised ROP Salary Schedule has been developed by the Human Resources and Business Services Departments to support employees who have units, credentials and degrees beyond the historical description of an ROP teacher and to ensure they are correspondingly compensated.

#### **Recommendations:**

The proposed change reflects the new teaching requirements and expands the number of ranges to more closely align with those of the certificated salary schedule as they relate to semester units and additional degrees. The total adjustment to the proposed scale is approximately forty-five thousand dollars (\$45,000) annually. Acknowledging the value the ROP/CTE programs, which are funded through the designated ROP budget, bring to Coronado Unified School District it is proposed the District discontinue the practice of accessing indirect costs from the ROP budget approximately twenty thousand (\$20,000) annually. Coronado High School will work with the ROP/CTE budgets to identify and absorb the additional costs twenty-five thousand (\$25,000) associated with the proposed adjusted salary schedule.



**Benefits:**

The benefits from this change are to create a sense of equity for all certificated teachers regardless of funding source while validating their contributions to the district and educational communities. ROP/CTE programs support the academic experience all students receive in our district.

The adjusted salary scale will support the district to recruit and retain highly qualified professionals in identified fields of study. The ROP/CTE Pathway programs are aligned to students' interests and are instrumental in helping them prepare for 13th grade. CUSD students are fortunate to have opportunities to explore innovative courses while establishing partnerships with local industry and matriculating curriculum with local universities. CTE/ROP courses, and their instructors, are invaluable to the CUSD school community. Over 80% of CHS's student body are or will enroll in at least one CTE course while at CHS. The ROP/CTE programs are held to the same standard of excellence expected of all CHS programs. CUSD has developed the ROP salary schedule to support equitable compensation for the ROP/CTE faculty.

**Financial Impact:**

The total increase including the cost of statutory benefits for ROP teachers is \$45,000.

*JPF*

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**Superintendent's Recommendation:**

That the Board approve the ROP Amended Salary Schedule.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

**DISTRICT ORGANIZATION AND BOARD OPERATION**

4.13 Adopt the Education Technology Plan (Action)

**Background Information:**

An approved education technology plan is required to receive education technology funds from either the state or federal government. (Education Code Section 51871.5)

There are two main programs that fund our District’s technology endeavor to a small degree that require and Education Technology Plan.

- Enhancing Education Through Technology (EETT) – Mandates specific components of a technology plan as required by the No Child Left Behind Act, Enhancing Education Through Technology Program.
- E-rate - Education Technology Plan– E-rate requires approved technology plans as a prerequisite for receiving Internet access or internal connection discounts. A CDE-approved EETT technology plan can be used for E-rate application purposes.

A technology plan covers the four elements required by the government that must be included in a technology plan in order to gain approval:

- Goals and realistic strategies for using telecommunications and information technology to improve education or library services
- A professional development strategy
- Needs assessment for telecommunication, hardware, software, and other services
- Ongoing evaluation process.

This plan was provided to the Board for first reading on December 20, 2012, and has been brought back for action. The Technology Plan has been provided to the Board under separate cover and is available for the public on the web under supporting documents.

*JPF*

**Superintendent’s Recommendation:**

That the Board adopt the Education Technology Plan.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstained \_\_\_\_\_ Student \_\_\_\_\_

**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS AND FISCAL MANAGEMENT**

4.14 Adopt Resolutions for Routine Payroll and Financial Reports to the San Diego County Office of Education (Action)

**Background Information:**

Pursuant to various sections of the Education Code, it is necessary that the Governing Board approve a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the School District.

**Financial Impact:**

None.

**Superintendent's Recommendation:**

*JPF*

That the Board adopt Resolutions #13-02-01 through #13-02-14 for Routine Payroll and Financial Reports to the San Diego County Office of Education.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-01**

**DESIGNATING AUTHORIZED AGENTS TO FILE APPLICATIONS FOR IMPACT AID,  
FORMERLY PL874 AND 815 FUNDS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013,

Jeffrey P. Felix or Keith Butler

are hereby authorized to file on behalf of the Governing Board of the District, applications in the forms required by the Commissioner of Education under Title VIII of the Elementary and Secondary Education Act of 1965, formerly PL 874 and 815 Funds requesting payment by the United State of America of funds to assist said School District, and further, that,

Jeffrey P. Felix or Keith Butler

are the designated authorized Agents of the Governing Board of said School District for the purpose of furnishing to the United States of America such information, data, and documents pertaining to the applications for funds as may be necessary in connection with such applications.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

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State of California        )  
                                          )ss.  
Count of San Diego        )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-02**

**PARTICIPATE IN  
A JOINT POWERS AGENCY FOR  
WORKER'S COMPENSATION, LIABILITY, PROPERTY DAMAGE, FIRE DAMAGE  
MEDICAL, DENTAL, VISION CLAIMS OR ANY OTHER RISK OR PLAN  
AUTHORIZED BY LAW**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

**WHEREAS**, school districts in the State of California have determined there is a continuing need for a self-insurance plan for workers' compensation, liability, property damage, fire damage, medical, dental, vision claims, or any other risk or plan authorized by law; and

**WHEREAS**, school districts in San Diego and Imperial County desire to combine their respective efforts to establish a San Diego County Schools Risk Management Authority to operate and maintain a self-insurance plan for workers' compensation, liability, property damage, fire damage, medical, dental, vision claims, or any other risk or plan authorized by law; and

**WHEREAS**, Title I, Division 7, Chapter 5, Article I (Sections 6500 et seq.) of the Government Code of the State of California authorize joint exercise of two or more public agencies of any power common to them; and

**WHEREAS**, Sections 35214, 39602, 39603, 81602 and 81603 of the Education Code authorize a school district to establish a self-insurance plan for workers' compensation, liability, property damage, fire damage, medical, dental, vision claims, or any other risk or plan authorized by law;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the Coronado Unified School District that the district hereby approved the Joint Powers Agreement, known as and designated "San Diego County Schools Risk Management Authority", a self-insurance plan for workers' compensation, liability, property damage, fire damage, medical, dental, vision claims, or any other risk or plan authorized by law for the mutual benefit of all member districts;

**IT IS FURTHER RESOLVED THAT** Jeffrey P. Felix and Keith Butler are designated as the official representatives of the Board of Trustees, and is hereby authorized and directed to execute on behalf of this district the joint exercise of powers agreement designated as the San Diego County Schools Risk Management Authority for workers' compensation, liability, property damage, fire damage, medical, dental, vision claims, or any other risk or plan authorized by law, and said representative is further authorized to sign the documents and perform all items pertaining to the interest of the Board of Trustees as a legislative body pursuant to the terms of said agreement.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:       Members  
NOES:       Members  
ABSENT:     Members

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State of California    )  
                                  )ss.  
County of San Diego   )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

---

Secretary of the Governing Board

---

Date

**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-03**

**PAYMENT ORDER RESOLUTION**

Coronado Unified School District, San Diego County, on motion of Member \_\_\_\_\_,  
seconded by Member \_\_\_\_\_ effective January 24, 2013, through June 30, 2013.

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code, the following person(s) be and are hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Jeffrey P. Felix, Keith Butler, or Designee by Authorized Letter

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on January 24, 2013, by the following vote:

AYES: \_\_\_\_\_ MEMBERS    NOES: \_\_\_\_\_ MEMBERS    ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA    )  
COUNTY OF SAN DIEGO    ) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:  
(Rubber Stamp)


**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-04**

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP  
WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Coronado Unified School District, San Diego County on motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_ effective January 24, 2013, through June 30, 2013.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (one person only) to receive mail from the Accounting/Payroll Section is Keith Butler.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are Jeffrey P. Felix, Keith Butler, Sharon Jimenez, Angelica Paredes, Jamie Hecht, or designee.

- |              |             |             |                   |                                                    |
|--------------|-------------|-------------|-------------------|----------------------------------------------------|
|              | <u>mail</u> | <u>hold</u> | <u>consortium</u> |                                                    |
| 3. Check one | x           |             |                   | Monthly payroll warrants each and every month      |
| Check one    | x           |             |                   | Daily/Hourly payroll warrants each and every month |

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on January 24, 2013 by the following vote:

AYES: \_\_\_\_\_ MEMBERS  
NOES: \_\_\_\_\_ MEMBERS  
ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:  
(Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-05**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN WARRANTS FOR THE  
BBMAC ACCOUNT**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013.

Jeffrey P. Felix, Keith Butler, and Richard Erhard are hereby authorized and empowered to sign any and all checks in the name of the Coronado Unified School District, drawn on the BBMAC Account of said District, with the requirement that two out of three sign.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California        )  
                                          )ss.  
Count of San Diego        )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-06**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN WARRANTS FOR THE  
CAFETERIA ACCOUNT**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013.

Jeffrey P. Felix, Keith Butler, and Richard Erhard are hereby authorized and empowered to sign any and all checks in the name of the Coronado Unified School District, drawn on the Cafeteria Account of said District, with the requirement that two out of three sign.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California     )  
                                  )ss.  
Count of San Diego    )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-07**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN WARRANTS FOR THE  
CASH CLEARING ACCOUNT**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013,

Jeffrey P. Felix, Keith Butler, and Richard Erhard are hereby authorized and empowered to sign any and all checks in the name of the Coronado Unified School District, drawn on the Cash Clearing Account of said District, with the requirement that two out of three sign.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California     )  
                                          )ss.  
Count of San Diego     )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-08**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN WARRANTS FOR THE  
CHILD CARE ACCOUNT**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013,

Jeffrey P. Felix, Keith Butler, and Richard Erhard are hereby authorized and empowered to sign any and all checks in the name of the Coronado Unified School District, drawn on the Child Care Account of said District, with the requirement that two out of three sign.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California     )  
                                          )ss.  
Count of San Diego     )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-09**

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS  
(COMMERCIAL WARRANTS)**

Coronado Unified School District, San Diego County on motion of Member \_\_\_\_\_,  
seconded by Member \_\_\_\_\_ effective January 24, 2013, through June 30, 2013.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, Jeffrey P. Felix or Keith Butler be and are hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on January 24, 2013, by the following vote:

AYES: \_\_\_\_\_ MEMBERS

NOES: \_\_\_\_\_ MEMBERS

ABSENT: \_\_\_\_\_ MEMBERS

STATE OF CALIFORNIA    )  
COUNTY OF SAN DIEGO ) SS

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary/Clerk of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if applicable:  
(Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-10**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN WARRANTS FOR THE  
PRESCHOOL ACCOUNT**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013.

Jeffrey P. Felix, Keith Butler and Richard Erhard are hereby authorized and empowered to sign any and all checks in the name of the Coronado Unified School District, drawn on the Preschool Account of said District, with the requirement that two out of three sign.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California     )  
                                          )ss.  
Count of San Diego    )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-11**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN PURCHASE ORDERS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013,

Jeffrey P. Felix, Keith Butler, and Richard Erhard are authorized to sign any and all purchase orders on behalf of the District.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California     )  
                                          )ss.  
Count of San Diego    )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-12**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN WARRANTS FOR THE  
REVOLVING CASH FUND CHECKS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013.

Jeffrey P. Felix, Keith Butler, and Richard Erhard are hereby authorized and empowered to sign any and all checks in the name of the Coronado Unified School District, drawn on the Revolving Cash Funds of said District, with the requirement that two out of three sign.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

\_\_\_\_\_  
State of California        )  
                                          )ss.  
Count of San Diego        )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**AGENDA – January 24, 2013**

**4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR**

**BUSINESS AND FISCAL MANAGEMENT**

4.15 Adopt Resolutions for Construction Reports to the San Diego County Office of Education (Action)

**Background Information:**

Pursuant to various sections of the Education Code, it is necessary that the Governing Board approve a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

**Financial Impact:**

None.

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**Superintendent’s Recommendation:**

*JPF*

That the Board adopt Resolutions #13-02-13 and #13-02-14 for Construction Reports to the San Diego County Office of Education.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-14**

**AUTHORIZING DESIGNATED EMPLOYEES TO SIGN DOCUMENTS PERTAINING  
TO NEW HOUSING PROJECTS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013

Jeffrey P. Felix, Keith Butler, and Richard Erhard

are hereby authorized to file on behalf of the Governing Board of the District, school availability letters, secured agreements, land use agreements, and other appropriate documents which pertain to residential housing and commercial projects lying within the city limits of Coronado, California within boundaries of the District.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24th day of January, 2013 by said Governing Board by the following vote:

AYES:           Members  
NOES:           Members  
ABSENT:        Members

\_\_\_\_\_  
State of California     )  
                                  )ss.  
Count of San Diego    )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**CORONADO UNIFIED SCHOOL DISTRICT  
RESOLUTION #13-02-15**

**DESIGNATING AUTHORIZED AGENT TO FILE APPLICATIONS FOR  
STATE AND FEDERAL CONSTRUCTION FUNDS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Coronado Unified School District and hereby ordered that effective January 24, 2013

Jeffrey P. Felix, Keith Butler, and Richard Erhard

are hereby designated as Authorized Agents of the District and are hereby authorized and directed to file applications with the State Allocation Board under Chapter 10, Division 14, Education.

Further, that said Authorized Agents are authorized as representatives of the District to furnish such information as may be required to conduct and conclude all negotiations and execute such instruments as may be necessary for securing payment of the apportionments requested in the applications and the expenditure thereof.

BE IT FURTHER RESOLVED that these motions shall stand until such time as rescinded, amended, or modified by further action of this Board.

PASSED AND ADOPTED this 24<sup>th</sup> day of January, 2013 by said Governing Board by the following vote:

AYES:	Members
NOES:	Members
ABSENT:	Members

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State of California     )  
                                          )ss.  
Count of San Diego     )

I, Jeffrey P. Felix, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

\_\_\_\_\_  
Date

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable (Rubber Stamp)

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**Agenda – January 24, 2013**

**5.0 BUSINESS AND FISCAL MANAGEMENT**

5.1 Review and Accept Annual Audit (Action)

**Background Information:**

Education Code Sections 41020 and 41020.3 specify that districts shall provide for an annual audit of all school funds and shall review the audit at a regularly scheduled public meeting.

**Report:**

The Audit Report for the school year ending June 30, 2012, has been completed. Copies have been provided to the Board of Education under separate cover. A copy is available for public inspection at the District Office located at 201 Sixth Street.

The 2010-11 District Audit reported no findings. The District changed auditing firms for the 2011-12 year and subsequent years, and we asked for a thorough and in-depth audit. There are findings in the 2011-12 Audit as presented, which provide an opportunity to strengthen internal controls.

At the District’s request, a representative from the District’s Auditor, Christy White Accountancy Corporation, is present to answer questions and explain the audit process.

**Financial Impact:**

None.

**Superintendent’s Recommendation:**

*JPF*

That the Board review and accept the audit report for the fiscal year ending June 30, 2012.

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Abstain \_\_\_\_\_ Student \_\_\_\_\_

**5.0 DISTRICT ORGANIZATION AND BOARD OPERATION**

5.2 Approve the Proposal to Purchase a Two Year Software Module and Service Contract for a Virtual Registration System from Registrar Systems, LLC (Action)

**Background Information:**

Because of the many transient students that enter our schools each year, and because of the request of many parents who find it inconvenient to physically attend a registration event before the start of school, the District has been searching for a way to register students online. Going to a virtual registration system would streamline the enrollment/registration process.

Richard Lessard was formerly the Vice President of Edupoint, makers of Synergy, the student information software system (SIS) that is used by our District. He is now president of Registrar Systems, which provides an online registration solution built specifically for K-12 school districts. His product seamlessly integrates with Edupoint’s Genesis/Synergy product. A few of the Registrar Online Registration Systems key features and capabilities include:

1. With Registrar parents can complete the enrollment process online
2. Registrar creates state and federal forms automatically for race, ethnicity, primary home language, free and reduced meals, and the District enrollment packet
3. Parents can log in and change their address and contact information at any time
4. Parents can submit proof of residency, birth certificates and all required documents online
5. Registrar allows the District to define your workflow approval process and automates notifications to parents and administrators
6. All data and attached documents, from parents and administrators, seamlessly upload into our Student Information System - Synergy
7. Registrar can be customized for our District and our enrollment process

**Proposal**

The Superintendent recommends purchasing a two year agreement (see attached contract and price quote) with Registrar for the software license/installation, initial implementation with workflow approval process, project management including customization of forms and uploads, staff training, ongoing support including software updates and server hosting, and continuous SIS integration. The first year costs are estimated to be \$16, 800 and the second year costs are estimated to be \$4500. Total expenditure over a two year period for this contract is estimated to be \$21, 300.00.

**Superintendent’s Recommendation:**



That the Board approve the proposal to purchase a two year software module and service contract for a Virtual Registration System from Registrar Systems, LLC

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Student \_\_\_\_\_



**Registrar Systems Price Quote**

Rev. 2.1

District: Coronado Unified School District

Date: 9/24/2012

Quoted by: Richard

Price Quote valid until: 11/8/2012

Students: 3,000

<u>Product #</u>	<u>Quantity</u>	<u>Software Module Description</u>	<u>License Price &amp; First Year Support</u>
RSS	1	<b>Registrar Core Module*</b> - Parent and Student online registration, document upload, district workflow and approval process, dashboards, multi language translations, with realtime email alerts, review and approvals.	\$ 6,750.00
SSI	1	<b>Registrar SIS Integration**</b> - Upload Registrar data to your districts Student Information System.	\$ 2,250.00
		Sub-total	\$ 9,000.00
		Discount	\$ -
		<b>Total First Year License and Software Support</b>	<b>\$ 9,000.00</b>
* Web Server and MS SQL database server required			
	<u>Hours</u>	<u>Recommended Services</u>	
	8	<b>Project Management</b>	\$ 1,200.00
	8	<b>Training</b>	\$ 1,200.00
	32	<b>Consulting - Custom reports and set-up</b>	\$ 4,800.00
	4	<b>Software Installation</b>	\$ 600.00
	52	<b>Total Services</b>	<b>\$ 7,800.00</b>
	<u>Quantity</u>	<u>Optional Annual Services</u>	
TS	0	<b>Gold Support - Registrar to load annual software updates</b>	\$ -
SH	0	<b>Registrar Annual Server Hosting Fee (Qty is number of servers)</b>	\$ -
		<b>Grand Total</b>	<b>\$ 16,800.00</b>

Note: Prices do not include travel and per diem for providing on-site services.

Note: Prices do not include any applicable taxes.

Note: Service hours are estimates only and actual hours will be billed.

**Registrar Systems Price Quote**

District: Coronado Unified School District

<u>Product #</u>	<u>Quantity</u>	<u>2nd Year Annual Software Support</u>	
RSS-M	1	<b>Registrar Core Module with Annual Consulting Services (3 days)</b>	\$ 3,375.00
SSI-M	1	<b>Registrar SIS Integration</b>	\$ 1,125.00
		Subtotal Second Year Software Support	\$ 4,500.00
		Discount	\$ -
		<b>Total Second Year Software Support</b>	<b>\$ 4,500.00</b>
	<u>Quantity</u>	<u>Optional Annual Services</u>	
TS	0	<b>Gold Support - Registrar to load annual software updates</b>	\$ -
SH	0	<b>Registrar Annual Server Hosting Fee (Qty is number of servers)</b>	\$ -
		<b>Total Second Year Cost</b>	<b>\$ 4,500.00</b>

**AGENDA – January 24, 2013**

**5.0 DISTRICT ORGANIZATION AND BOARD OPERATION**

5.3 Approve Board Protocols (Action)

**Background Information:**

The success of Coronado Unified School District depends on a shared vision among the Governing Board, staff, parents, students, and community. The Board members try to the best of their ability to uphold these aspirations. Their goal is to provide a high quality public education that meets the needs of our community.

To achieve that goal, operating protocols have been established to help govern actions at meetings and in their role as trustees. The protocols enhance the effectiveness and efficiency of Board meetings while maintaining mutual respect and opportunities for communication.

**Proposal:**

President Dawn Ovrom introduced updated Board Protocols to the Board on December 13, 2012, at the Annual Organization Meeting, and again for first reading on December 20, 2012. Board Member comments, requests and consensus from those two meetings are reflected in the Board Protocols attached for final approval.

**Board President's Recommendation:**



That the Board approve the Board Protocols as presented.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Absent \_\_\_\_\_ Student \_\_\_\_\_



## Governing Board of Trustees Board Protocols

Board protocols describe how the board members serve and perform during and outside of meetings.

Boards operate in meetings. Individual board members do not have authority. The only authority to direct action rests with the body as a whole and it takes a consensus or majority of the board members to set direction. Outside of meetings, individual members operate as advocates and community leaders.

The following protocols outline how individual members of this board conduct the public’s business and themselves, both inside and out of meetings.

The board will establish the vision, create policies and assure accountability. The board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the schools. The board will set clear goals for themselves and the superintendent. The board and superintendent will facilitate goal setting for the school district.

The superintendent, as the chief executive officer, will manage the schools and make recommendations, proposals, or suggestions on most matters that come before the board.

### Protocols During Meetings

Issue	Protocol
<p><b>A. Board meeting management</b></p>	<p>The board will lead by example. We agree to avoid words and actions that create a negative impression on an individual, the board, or the district. While we encourage debate and differing points of view, we will do it with care and respect.</p> <p>In order to conduct efficient and effective board meetings, board members will come to the board meetings prepared and ready to do business. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent. Points are to be made in a few words as possible; speeches at board meetings will be minimal. If a board member believes he/she doesn’t have enough information or has questions, either the superintendent or board president is to be called before the meeting.</p> <p>We understand that board meetings are meetings of the board held in public, not open forum town hall meetings. We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices from the community inform board deliberations. However, when the board deliberates, it will be a time for the board to listen and learn from each other, taking the public input into consideration, not a time to re-engage with the public.</p> <p>We will consistently abide by our formal processes relating to this issue so that all persons are treated fairly and equally.</p> <p>We will review our policies, bylaws and protocols relating to board meeting management (e.g. time limits on input from members of the public), revising or reaffirming them as appropriate.</p>





<p><b>3. Action Items</b></p>	<p>When the item is up for action, the board will hear the item in the same way as above and then:</p> <ol style="list-style-type: none"> <li>7. Move for action; 2<sup>nd</sup> the motion <ul style="list-style-type: none"> <li>• If motion dies for lack of a second, no discussion or vote occurs on the motion</li> </ul> </li> <li>8. Deliberate</li> <li>9. Vote <ul style="list-style-type: none"> <li>• As a courtesy to the board, members will explain the reasons for a no vote or abstention during deliberation.</li> </ul> </li> </ol>
<p><b>E. Public Input</b></p>	<p>Anyone attending a board meeting is a witness to how the board conducts the school district's business. Board meetings are not "public" meetings. A member of the public who is in attendance can only give input if the board president recognizes them; otherwise, board meetings are meetings of the board and board members act in trust for the voters.</p> <p>There are two opportunities for public input at board meetings:</p> <ol style="list-style-type: none"> <li>1. Introducing non-agenized items</li> <li>2. When an agenda item occurs</li> </ol> <p>Yellow cards are provided to facilitate public input and individuals are asked to limit their remarks to 3 minutes.</p> <p>When 3 or more cards on the same subject are submitted to address or introduce items not on the agenda, the board president may hold these comments until after the meeting agenda has been heard.</p>
<p><b>F. Reports</b></p>	<p>The board hears leadership committee reports at the beginning of the meeting from students (ASBs), parents (Parent/Teacher Organizations), teachers (CTA), and staff (CSEA) and presenters are asked to limit their remarks to 3 minutes.</p> <p>The board hears staff reports after the time for public input on non-agenda items.</p> <p>Materials (charts, statistics, PowerPoint, etc.) must be provided to board members in advance since the board members are asked to give the superintendent a "heads up" on questions about those materials. Failure to do this consistently erodes board member discipline with respect to advance preparation and encourages members to ask questions extemporaneously.</p>
<p><b>G. Self-monitoring</b></p>	<p>Conduct at a board meeting is very important. We agree to avoid words and actions that create a negative impression on an individual, the board, or the district. While we encourage debate and differing points of view, we will do it with care and respect to avoid an escalation of negative impressions or incidents</p> <p>Board members will do their homework and improve their leadership skills by attending board training and networking opportunities.</p> <p>Individual members agree to review and adhere to meeting norms, goals, and Board Member roles as defined by CSBA.</p>

	<p><b>Key Questions for Members to Consider for Effective Meetings–</b></p> <ul style="list-style-type: none"> <li>• How much work has already been done at preliminary board committee sessions?</li> <li>• Are members prepared for the meeting?</li> <li>• Do members monopolize discussion?</li> <li>• Does everyone really understand the issues?</li> <li>• Has the superintendent made a recommendation with substantial background information?</li> </ul>
<p><b>H. Member Request for Information</b></p>	<p>Members will, insofar as possible, let the superintendent and staff know ahead of time when a request for information will be made in public so that staff can be prepared to provide a thorough answer.</p> <p>There should be no surprises at a board meeting. Surprises to the board or the superintendent will be the exception, not the rule. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.</p> <p>If it appears that a request for information will take considerable staff time, the board president will restate the request and ask the superintendent for input regarding time and resources involved. The board president will then seek consensus from the entire board to see if a majority supports the request.</p> <p>Members will self-monitor to ensure one person’s request for information does not divert an inappropriate amount of time from staff efforts to achieve district goals.</p> <p>When an individual member requests information, it will be provided to all members.</p>
<p><b>I. Member Request for Action</b></p>	<p>The Board acts only as a body. Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action wherein the board member purports to represent the district or the board.</p> <p>Members may request action during board meetings by explaining their interest in a particular course of action and asking that it come back as an action item. The board president will then restate the request, seek consensus from the entire board to see if a majority supports having the item brought to an upcoming board meeting for discussion/action.</p>

**Protocols Between Meetings**

<b>Issue</b>	<b>Protocol</b>
<b>A. Member-Superintendent meetings</b>	Each board member meets the superintendent before the board meeting to discuss comments/questions on the agenda. These meetings should last no longer than one hour and the member should have spent time in preparation previous to the meeting.
<b>B. Agenda</b> 1. Developing the agenda  2. Adding an item to the agenda	<p>With input from the board president, the superintendent develops meeting agendas.</p> <p>Board member – submit request to include item, to board president or superintendent, 10 or more days before the next agenzized meeting</p> <p>Public – submit request to a board member</p>
<b>C. Annual Board Evaluation</b>	The board commits itself to continuous improvement. The board will address its behaviors, operations and performance by yearly self-evaluation.
<b>D. Getting questions answered between meetings</b>	<p>Board members do not direct questions to the staff/teachers but submit all questions directly to the Superintendent. Board requests of staff are to be directed to the superintendent. Appointments are strongly advised for lengthy inquiries. Board member preparation time with the superintendent should not exceed one hour per meeting.</p> <p>Members should be respectful and conservative in consuming time of administrators, faculty, and staff, keeping in mind that usurpation of personnel time is an expenditure of the district’s resources and thus should involve a vote of the majority of the board, if the amount of time is likely to be more than an immaterial amount.</p>
<b>E. Member interactions with the public between meetings</b>	<p>The board president or designee will communicate the position(s) of the board. Board members encourage the public to contact them with comments and additional questions/concerns.</p> <p>If board members serve on various school committees their role, unless otherwise established by the board, will be as non-voting members. When board members attend committee meetings, their role shall be as liaison to the board and when addressing the committee, shall be as an individual.</p> <p>The board encourages the public to explore the district website, which can be found at <a href="http://www.coronadousd.net">www.coronadousd.net</a>.</p>

<p><b>F. Site Visits</b></p>	<p>Board members have a monthly schedule of school sites to visit. Board members contact the principal to arrange calendar date and forward it to the superintendent’s office. Unscheduled or spontaneous visits to all staff and schools should not occur consistently and should be pre-cleared with superintendent or assistant.</p>
<p><b>G. Spokesperson</b></p>	<p>The board president or designee is the initial spokesperson for the board with respect to controversial or “hot-button” issues. The board adopts this protocol has been adopted in recognition that in connection with such issues, the district’s interests often are best served by consolidating comments through a lead spokesperson. Individual members also may comment on such issues, particularly if they disagree with comments provided by the board president or if they believe that further comments are important to a public discussion of such issues – these protocols are not intended to stifle board members. But in providing additional comments, individual members</p> <ul style="list-style-type: none"> <li>• should endeavor to permit the board president an initial opportunity to comment on the issue, if possible,</li> <li>• should be mindful that multiple voices may confuse or distract the successful discussion of these issues, and</li> <li>• in any event, should be careful to avoid comments that suggest that the individual member’s comments represent the viewpoint of the entire board on a substantive matter.</li> </ul> <p><u>Responses to Other Communications:</u> The board president is also the spokesperson in response, generally, to emails and communications addressed to the entire board.</p> <p>Therefore, in his/her in the discretion of the board president, the board president will provide an initial response confirming receipt of the communication by the board.</p> <p>The board president will copy the other board members with any such response, so they too can be aware that the communication has been replied to and the nature of the response from the board president.</p> <p>In responding to these communications, the board president may include additional comments beyond confirmation of receipt, but the board president should remain mindful of both the Brown Act and the fact that board action requires majority vote of the entire board. Accordingly, the board president should will be careful to avoid comments that would suggest that the president’s comments represent the viewpoint of the entire board on a substantive matter.</p> <p>Other board members likely will not provide responses after the board president has provided such a response to a communication addressed to the entire board. Of course, other board members retain the right to provide their own responses to communications from the public, but they too should be mindful that</p> <ul style="list-style-type: none"> <li>• proliferation of multiple responses may lead to confusion and distraction, and</li> <li>• in any event, they should not circulate responses which would go to all board members and which might risk constituting an inter-active discussion by the board of a substantive matter through the email wires, rather than in a board meeting as required by the Brown Act.</li> </ul>

**6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES**

- 6.1 Learning Report: Including (1) Compass Learning, (2) Mathematics and Assessment and (3) Village Elementary School Annual Report

**1) Compass Learning**

**Background Information:**

The *Project STEPS (Science, Technology, Education Plans = Success)* grant from the Department of Defense Education Activity organization has provided funding for Compass Learning Odyssey, a prescriptive, web-based tutorial program tied to Measures of Academic Progress (MAP) formative assessment.

**Report:**

Initial student use of Compass Learning Odyssey (CLO) is underway in the Coronado Unified School District (CUSD). This new resource will be used by those students who are MAP tested in our District, specifically grades 3-8, for the remainder of the 2012-13 school year and into the next several years due to DoDEA funding. Per our CUSD Board Goal for a more personalized education for each student, Compass will move CUSD forward in this regard in the following ways:

- CLO and NWEA/MAP are partners in sharing students' formative assessment data.
- MAP is the assessment "diagnosis", providing data in English Language Arts and mathematics performance, including cluster data for each content area.
- CLO is the "prescription", using the MAP data to create a pathway of activities for each student, directly related to students' individual instructional level in both content areas, and requiring 80% pass rate before moving forward.
- Students are invested in doing their best knowing that their performance on MAP will generate the activities for CLO and vice versa, as well as being completely personalized to each student.
- CLO activities are engaging, standards-based activities and unique for each student.
- Ability to check on CLO progress is easily viewed by each student; progress and attendance reports to parents and teachers can be generated weekly.
- Time spent on CLO may be done so at school or home as there is 24/7 access through the CUSD Cloud and as a web-based program.
- Teachers may also create activities appropriate to their lesson pacing independent from the MAP-related activities.
- Data from neighboring districts show significant student academic growth when students were active on CLO for one hour/week in each content area (ELA and math); similar expectations for home and school use of CLO are being discussed at Village, Silver Strand, and Coronado Middle Schools.

- The initial cohort of teacher-leaders was trained on December 21, 2012 during the CUSD professional development day. Training is continuing in the next several weeks to ensure all grade 3-8 teachers are trained.
- Parent education opportunities are being planned for all sites.

## **2) Mathematics and Assessment**

### **Background Information:**

In this monthly Learning Report, information on the progress of increasing student mathematics achievement will be reported. Three reasons for this renewed K-12 focus on this core subject area are 1) the advent of the Common Core State Standards (CCSS) and the new Smarter Balanced Assessment (SBAC) which will measure student progress on these new standards in the 2014-15 school year; 2) the decrease in overall performance in math since 2011, and 3) that math has been CUSD's lowest performing core area for several years.

### **Report:**

CUSD's Mathematics Leadership Team met in December for a full release day to examine CUSD math performance data (previously reported in the December Learning Report to the Board) and to discuss next steps. In addition, San Diego County Office of Education math coordinator, Jameson Rienick, facilitated a half-day workshop focused on performance assessment in mathematics. Performance assessments will be a significant type of assessment on the new Smarter Balanced Assessment in which CUSD students will be assessed in 2014-15. By examining this new assessment type, which values depth of knowledge and critical thinking, problem-solving, integration of standards, accuracy, and ability to write and calculate to demonstrate math knowledge, etc., CUSD teachers will be better able to develop lessons and instructional best practices to meet the rigors of the Common Core State Standards as well as improve our overall District mathematics performance.

“Performance tasks ask students to research and analyze information, weigh evidence, and solve problems relevant to the real world, allowing students to demonstrate their knowledge and skills in an authentic way,” said Linda Darling-Hammond, professor of education at Stanford University and senior research advisor for Smarter Balanced. “The Smarter Balanced assessment system uses performance tasks to measure skills valued by higher education and the workplace—critical thinking, problem-solving, and communication—that are not adequately assessed by most statewide assessments today.”

Along with the Mathematics Leadership Team members, all CUSD administrators and teachers will be learning more about this new assessment in the coming months, and begin to provide students with performance assessment experiences. Detailed information about this new assessment type, as well as released test items from Smarter Balanced, is available at: <http://www.smarterbalanced.org/news/smarter-balanced-releases-sample-assessment-items-and-performance-tasks/>

## **3) Village Elementary School Annual Report**

### **Background Information:**

Village Elementary (preschool-grade 5) serves the village area of Coronado proper and has an enrollment in 2012-13 of approximately 960. Currently, Village has an increasing population of English Learners, especially in the primary grades, as initiated an English Learner Advisory Committee (ELAC) this past fall.

**Report:**

Since the last report to the Board in January 2012, Village Elementary School has:

- Maintained an Academic Performance Index (API) of over 900.
- Met all State Growth Targets and all eleven Adequate Yearly Progress (AYP) Criteria (participation rate, percent proficient, and API).
- Has a Statewide Rank of 10 out of 10.

**English Language Arts (ELA) Successes**

86% of 4<sup>th</sup> grade students Proficient/Advanced on STAR  
82% of 5<sup>th</sup> grade students Proficient/Advanced on STAR  
80% of 2<sup>nd</sup> grade students Proficient/Advanced on STAR

**Mathematics Successes**

93% K and 1<sup>st</sup> grade students met year-end district benchmarks (Envision)  
84% of 3<sup>rd</sup> grade students Proficient/Advanced on STAR  
82% of 2<sup>nd</sup> grade students Proficient/Advanced on STAR  
80% of 4<sup>th</sup> grade students Proficient/Advanced on STAR

**Science Success**

87% of 5<sup>th</sup> grade students Proficient/Advanced on STAR

**Student Sub-Group Successes**

*English Learners (EL)*

88% Proficient/Advanced in Science (grade 5)  
82% Proficient/Advanced in ELA on STAR (grades 2-5)  
82% Proficient/Advanced in Math on STAR (grades 2-5)

*Military*

85% Proficient/Advanced in Math on STAR (grades 2-5)  
84% Proficient/Advanced in ELA on STAR (grades 2-5)

*Students with Disabilities*

4% increase in Proficient/Advanced on ELA  
3% increase in Proficient/Advanced on Math

**Financial Impact:**

None for this report



**6.0 DISTRICT ORGANIZATION AND BOARD OPERATION**

- 6.2 Human Resources Report: Including (1) Professional Development Committee - Certificated Evaluation Process (2) Classification and Compensation Study (3) Paraeducator Training

**Professional Development Committee - Certificated Evaluation Process**

The Professional Development (PD) committee continues to meet to discuss the certificated evaluation implemented the 2012-13 school year. The next PD committee meeting is Wednesday, February 6 at the District Office. At this time, researching components of student and parent feedback is the focus of the committee. These components will be reviewed and discussed as to their role in the certificated evaluation process. The Center for Research on Learning and Teaching within the University of Michigan is one of the resources the PD committee will review. Gathering student feedback is a method the Center for Research on Learning and Teaching uses to help educators improve their instruction. This practice reveals that changes implemented earlier in the learning process helps to motivate students and enhance student learning. Students tend to enjoy being part of the process as it provides them a chance to voice opinions on issues that are critical to them. In addition students appreciate that the teacher has requested their opinion. Sample questions used are:

1. List the major strengths in this course. (What is helping you learn in the course?) Please explain briefly or give an example for each strength.
2. List changes that could be made in the course to assist you in learning. Please explain how suggested changes could be made.

**Classification and Compensation Study**

The quality of responses and the high return rate of questionnaires by classified employees and their supervisors reveals the importance of the classification and compensation study to CUSD classified employees. 109 questionnaires were returned resulting in an 81% response rate. All questionnaires submitted by CUSD classified employees have been reviewed by Ewing Consulting Inc. Bill Ewing shared, “Employees took this seriously.” The next step is to complete an interview/meeting schedule during which all employees who requested an interview will have the opportunity to share additional information regarding their job description. These interviews will occur January 31 and February 1.

**Paraeducator Training**

Instructional Assistants and Instructional Health Care Assistants work closely with classroom teachers to meet the academic and physical requirements of students with special needs. One component of the doctoral research Rebekah Barakos-Cartwright completed this year reveals that CUSD certificated and classified employees as well as administrators require training to understand the specific roles, responsibilities and ethical issues involved in the “paraeducator and teacher team.” A committee will be convened to review existing resources and determine the next steps necessary to support the “paraeducator and teacher team” through district Paraeducator Training.

**Financial Impact:**

None for this report .

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This report is provided to the Board for information.



## 6.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

### 6.1 Student Services Report

#### Assistive Technology Department Update

Training for *SOLO 6*, *Bookshare*, and other Assistive Technology (AT) and Augmentative Alternative Communication (AAC) tools are currently being provided on a monthly/as-needed basis for staff, students and parents throughout our district. The AT department actively utilizes the *United Cerebral Palsy Lending Library* for trials of recommended AT tools. In addition, the AT department now has an AT storage area with all tools inventoried for accurate tracking. We are currently utilizing a checkout monitoring system to manage all devices, which also includes managing iPad applications and usage. At this time, evaluations for AT and AAC are averaging five (5) a month. The AT Specialists have been working collaboratively with the Information Technology (IT) Department, as new educational technology is available to the district. In this manner, special education is assisting with our district vision of a unified service delivery to both special and general education students.

The AT specialists are also continuing their involvement with the Southern CA Diagnostic Center, Los Angeles and are part of the AT Leadership Network of Southern California. This cadre of professionals meets three times a year under the guidance of Dr. Susan Simmons from the Diagnostic Center, to form an AT Network, whose purpose is the creation of a universal set of materials, forms, and protocols for use across Southern California when considering assistive technology needs for school age students. In February 2013, the AT Specialists will be presenting to this AT Network on android tablet usage. In addition, I am very pleased to announce that the AT Specialists are also presenting at this year's CUE 2013 Conference in Palm Springs, in a *Diverse Learners Symposium*, for note-taking methods using various applications on an iPad or android tablet.

#### Village and Strand Elementary Schools:

Village and Silver Strand Elementary Schools are currently implementing *Readwell*, *Ticket to Read*, and *Language!* across multiple grade levels. *Readwell* and *Ticket to Read* are being implemented in our Kindergarten-3<sup>rd</sup> grade special education classrooms. We have seen steady progress at most grade levels, especially for those students who have been in the program for two (2) consecutive years. In addition, *Readwell* has also proved beneficial to our moderate to severe special education students in grades K-5.

Due to the success of this program, The K-2 general education teachers have also started implementing *Readwell* in a variety of leveled groups. Our special education teachers have also been available as a support to the general education teachers to assist with implementation of the program. *Language!* continues to be the core replacement curriculum for our special education students with reading and language disabilities in grades 4-5. There are currently two (2) groups of *Language!* being facilitated in grades 4 and 5.

Math is being specially targeted at the 5<sup>th</sup> grade level. Our general education and special education teachers have leveled their math students to form multiple groups at similar skill levels. The special education teachers will be working with students at the lowest skill level. The *Compass Math* intervention program was introduced to our teachers during our last professional development day and our teachers look forward to using this program for the remainder of the school year. Our special education elementary staffs from Silver Strand, ECDC, and Village continue to meet once per month to discuss a variety of topics. Topics addressed this year include the following topics: Preparing IEPs, Special Education Assessment, and *Handwriting without Tears*. I am excited about the tremendous growth in the special education programs at both of our elementary sites due to these collaborative efforts and I will be anxious to watch their progress throughout the rest of the year.

### **Coronado Middle School:**

The Coronado Middle School (CMS) Special Education Staff are busily wrapping up the first semester of the school year. Teachers are submitting grades and progress toward IEP goals. With the end of the semester come content mastery tests for our *Language!* students. The middle school is utilizing books B, C, and D in *Language!* this year. In addition, our mild-moderate special education class is implementing *Readwell* for our emerging readers. Students in another special education *Language!* program are enjoying reading *The Hunger Games* as their classroom reading series. As we start the second semester, our staff is in the planning stages of “transition” meetings as we prepare to welcome our incoming fifth graders and send our outgoing eighth graders off to high school.

Finally, it is important to note that the middle school is continuing its exemplary work with its co-teaching service delivery model for special education students. Coronado Middle School actually piloted this program in the district, which addresses the Least Restrictive Environment (LRE) clause of the Individuals with Disabilities Education Act (IDEA) by ensuring that students with disabilities are educated whenever possible with their non-disabled peers. From a district perspective, I am very proud of the groundbreaking work that CMS has done in this area.

### **Coronado High School:**

As with all other district schools, Coronado High School (CHS) continues the implementation of the *Language!* program with a great deal of success. We are pleased to see the tremendous gains in the literacy levels of special education students in this program since its implementation. Here, it is also important to note that given the implementation of *Language!*'s companion program, *Readwell*, the district now offers a continuum of special education literacy programs from Pre-K through Grade 12 in our district. In addition to these literacy programs, we also offer a Math Intervention Course as well as Basic Geometry and History Courses at CHS. It is also important to note that the high school continues to expand its co-teaching classes in order to provide special education students access to the general education curriculum with their non-disabled peers. I am extremely pleased to witness the growth of this exceptional service delivery model at Coronado High School.

Finally, this year the high school is enhancing its focus on building transition-related skills for post-high school special education students via college visits and classroom lessons. Students are taking advantage of part-time employment through *WorkAbility* and direct hire positions. In addition CHS is expanding course offerings to a broader continuum of students to build skills and meet the standards!

**Adult Transition and Workability:**

The *WorkAbility* classroom lessons for fall 2012 have been very successful! Commencing this school year, these lessons are specific to individual grade levels. The *WorkAbility* staff have been receiving positive feedback from CHS staff and students regarding this change and I would note the *Array of Services 4 Year Portfolio* that follows this report for more details on this program.

The *WorkAbility* staff have assisted eight (8) students (thus far this year) secure directly hire positions in community businesses. In addition, we have also placed five (5) students in *WorkAbility* paid placements utilizing *WorkAbility* funds this year and we look forward to many more placements and will continue our focus on this area during the spring semester.

Finally we are pleased to announce that the *WorkAbility Coordinator* has been refining our *WorkAbility I(WA1)* project's forms, policies, and procedures throughout the past 2 years. A *WorkAbility Manual* is in progress and we anticipate its completion by the end of the 2013 school year. The growth in both the *WorkAbility Program* as well as the *Adult Transition Program* has been phenomenal over the based two years due to the tremendous dedication of the *WorkAbility Coordinator/Adult Transition Teacher* who has developed an exemplary program and a seamless transition out public education to adult life for our special education students.



## Array of Services WorkAbility Portfolio

The **Array of Services** lists a full continuum of services that are consistent with the Ed. Code and components in an effective transition system for high school students. This collection of activities provided to students by the WorkAbility Program encompasses the following categories: School-Based Learning Component, Work-Based Learning Components, and Connecting Activities. **WA1 resources are a supplement, not a replacement for vocational and education services.** WA1 culminates in preparing students for successful transition to employment, continuing education, and quality adult life with an emphasis on work based learning opportunities and employment skill development for all special education students ages 16-22.

Students who complete these lessons and activities throughout their 4 years of High School will have a strong foundation that will enable them to successfully transition into the workforce. WorkAbility staff recognizes the need for age appropriate lessons that build upon student’s prior knowledge. Therefore, the lessons progress as students mature and approach graduation. Each school year, the WorkAbility Coach will introduce or re-introduce the CUSD WorkAbility Program and Services. The first lesson for each year will be an informal Transition assessment (different for each grade level). This first lesson is the foundation for each school year no matter what grade students are in. This plan is based on best practices for quality Transition Education programs. The WorkAbility Portfolio is based upon student’s strengths, preferences, and interests as they plan for their future. The **mission** of WAI is to promote the involvement of key stakeholders including students, families, educators, employers and other agencies in the planning and implementing of an array of services that will assist in **successful student transition to employment, lifelong learning and quality of life.**

9 <sup>th</sup> Grade	10 <sup>th</sup> Grade	11 <sup>th</sup> Grade	12 <sup>th</sup> Grade
Lesson 1: Interest Inventories, Informal Assessments for Transition planning	Lesson 1: Interest Inventories, Informal Assessments for Transition planning	Lesson 1: Interest Inventories, Informal Assessments for Transition planning	Lesson 1: Interest Inventories, Informal Assessments for Transition planning
Lesson 2: Explore Job Families	Lesson 2: Envisioning your Future, Goal Setting	Lesson 2: Travel Training	Lesson 2: CA Career Zone Reality Check, Independent Living, Real Life Math
Lesson 3: Family Connections with CHS School Counselors	Lesson 3: Career Game Workbook	Lesson 3: Job Search Skills	Lesson 3: Difference Between High School and College Services
Placement Services, volunteer opportunities/service learning	WorkAbility Job Opportunities, Direct Hire Training and Placement Opportunities	WorkAbility Job Opportunities, Direct Hire Training and Placement Opportunities	WorkAbility Job Opportunities, Direct Hire Training and Placement Opportunities
Ongoing, Yearly (All Grades)	Resume development	Interview Skills	Application Skills

## AGENDA – January 24, 2013

### 6.0 **BUSINESS AND FISCAL MANAGEMENT**

#### 6.4 Business Services Report

##### **Background Information:**

Business Services is responsible for the fiscal health and the business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

##### **Report:**

##### **Update on Governor's 2013-14 Budget Proposal**

Business Services is analyzing the Governor's 2013-14 Budget proposal. While many details have not yet been defined, three important points have emerged:

- 1) Thanks to the passage of Proposition 30, it appears that the final 2013-14 state budget will not include cuts to K-12 education funding, which is a welcome respite from recent years.
- 2) The 2012-13 proposal for the Weighted Student Funding Formula has been resurrected, in a modified form, called the Local Control Funding Formula (LCFF). The exact impact from this proposal upon the funding of CUSD should be known in a few weeks, but preliminary calculations indicate that CUSD would receive more funding per student under the current revenue limit model than under the proposed LCFF model.
- 3) The Governor has proposed increased K-12 funding in 2013-14:
  - a. \$1.8 billion to buy down deferrals, which will help cash flows.
  - b. Remaining increases, including the equivalent of a 1.65% COLA, are directed towards implementation of the LCFF.

The State Legislature will likely propose many changes to the Governor's budget proposal during the budget approval process. We will keep the district updated as more information becomes available.

##### **San Diego County Office of Education letter in response to CUSD First Interim Report**

- The County Office of Education has reviewed our Report, and concurs with our positive certification. This means that the district is projected to meet its financial obligations for the current fiscal year and subsequent two years.

##### **Financial Impact:**

There is no impact to the general fund as a result of this report.

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This report is provided to the Board for information.



**AGENDA – January 24, 2013**

**7.0 DISTRICT ORGANIZATION AND BOARD OPERATION**

- 7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Proposal/First Reading)

**Background Information:**

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

**Proposal:**

Recent changes in the law require adoptions, and revisions of policies and regulations. Policies are included under separate cover and are available for review at the District Office.

**AGENDA – January 24, 2013**

**8.0 ORGANIZATIONAL BUSINESS**

**DISTRICT ORGANIZATION AND BOARD OPERATION**

**8.1 Superintendent’s Management of Board Goals for 2012-2013 (Report)**

**Report:**

The Board requested several projects that will require careful management of staff time and resources. At the August 15, 2011, Regular Board Meeting, the Superintendent provided a draft in graphic form of the first five months of those projects. The Board requested this graphic be brought back each month to use as an update and to monitor the progress of the projects.

Attached are the updated projects in graphic form.

**Financial Impact:**

There is no impact to the general fund as a result of this report.

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This report is provided to the Board for information.





## Coronado Unified School District Superintendent Management of Board Goals for 2012-2013

Projects	Board Goals	August	September	October	November	December	January	February	March	April	May	June
1 <b>Calendar Forums</b>	<b>1, 3, 5</b>			Select Calendar Committee	Forum Discussions	Calendar Completion	Board and Bargaining Unit Approvals					
2 <b>100th Year Anniversary</b>	<b>3, 4</b>	Leadership Selected	Committee Selected	Plans Created			Marketing Begins		Celebration at Telethon		13-14 Events Calendar Announced	
3 <b>Charter School</b>	<b>1.1, 1.2, 1.3</b>					First Charter Board Meeting	Marketing Begins	Student Registration			Staff Selection	
4 <b>Academic Dashboard</b>	<b>2.1, 3</b>											
5 <b>Online Registration K-12</b>	<b>3</b>				Board Presentation	Board Presentation	Board Approval Contract Signed	Technical Preparations	Product Tests		Marketing Begins	
6 <b>Website Remodel</b>	<b>3</b>	Vendor Meetings	Vendor Selected	CoSA Website	Preschool Website	Charter Website	District Website				School Websites	
7 <b>Bring Your Own Device</b>	<b>1, 2, 3, 5</b>	Last Year for CMS Laptop Classes				Board Report						
8 <b>Tech Plan</b>	<b>1, 2, 3, 5</b>		Committee Meets	Committee Meets	Plan Draft Reviewed	Plan Draft Presented	Board Approval					

updated 1/17/13

## Coronado Unified School District Department Management of Board Goals for 2012-2013

Department Responsibility	Projects	Board Goals	August	September	October	November	December	January	February	March	April	May	June
1 Business Services	FAQ	3		Publish to website	Market to Community	Editing from responses	Update from Election Results	Update from Gov Proposal	Continue Updates and Editing				
2 Business Services	E-Commerce	2	Research proper e-commerce vendor for integrated one-stop website purchasing of services and supplies by community and staff				Select vendor and build into website				Market website to staff and community		
3 Business Services	Business Dashboard	2.1	Escape Software Tied to AD	Validate existing data to Escape and create parallel system of personnel requisitions			Go live with Escape in personnel requisitions		Create prototype of Dashboard			Market website Dashboard	
4 Business Services	Landscape Remodel	2		Selection of Spring Remodel	Plans for Spring Area Created	Final Review	Selection of Summer Remodel	Plans for Summer Area Created	Final Review Spring Area Prep	Spring Area Planted		Summer Area Prepared	
5 Student Services	Security Restructure	2,3,4	Staff Training	Staff Training/Order Badges/Uniforms	Staff Training Proximity Control								
6 Student Services	504 Reform	1,3,5	Consult w/legal re: training		Develop Training								
7 Student Services	Counseling Reorganization	1,3,4,5			Counselor Meetings								
8 Human Resources	Negotiations	2, 3	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	General CSEA / ACT Meetings	Negotiation Meetings Begin		Ongoing		Board Report	Board & Assoc Approvals
9 Human Resources	Staff Evaluation	1, 2, 3, 4, 5	Certificated Staff Initial Training	Revisions and Updates	Board Workshop	Revisions and Updates	Revisions and Updates						
10 Human Resources	Rebench Study			Contact Vendors	Contact Vendors	Receive Bids	Receive Bids	Review Process					
11 Human Resources Learning	Staff Development Days	1, 3, 5	Staff PD Day 8/20	Create Training	Staff PD Day 10/9	Review survey results	Create Training	Staff PD Day 12/21					
12 Learning	Crown Preschool	1					Staff Selection	Marketing Begins	Student Registration			Staff Selection	
13 Learning	Formative Assessments	1			Web-based MAP launch/Fall testing	Fall testing			Winter testing window			Spring testing window	
14 Learning	Common Core	1			PD	PD	SBAC Training	PD	PD	PD	PD	Update Transition Plan	All grades CCSS
15 Learning	Digital Textbook	1, 2, 5	Year 2 Biology Year 1 Big History		Planning for CMS science		Board Report	Planning with Tech Dept				PD for Science Dept	
16 Learning	Big History Project	1, 5	iPad 24/7 Deployment			Board Report			Review & Plans Made for Fall			Fall Classes Announced	
17 Learning	One To One Initiative	1.1, 1.2, 1.3					Date Selected for 3-Day Training	Group of 30 Staff Formed		3-Day Training			
18 Learning Technology	Haiku	2			Training & Automation	Site Based Work Groups	Training & Plan Phase 2	Gradebook Pilot	Train Trainer PD, all sites	Plan 13-14 Rollout	Train Trainer PD, all sites	Train Trainer PD, all sites	Communication Prep for Families
19 Technology	Automaticity of Services	2				MAP	Compass Learning	Compass Learning	Compass Learning, MAP connection	Follett, Registration	AR, AM, Registration	Destination Learning	Skills Tutor

updated 1/17/13

## AGENDA – January 24, 2013

### 8.0 ORGANIZATIONAL BUSINESS

#### **DISTRICT ORGANIZATION AND BOARD OPERATION**

##### 8.2 Proposed List of Agenda Items for Future Board Meetings (Report)

#### **Background Information:**

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

#### **Report/Information:**

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

#### **February 7, 2013: Board Workshop**

- Governor's Budget Proposal
- HVAC for CHS 400 Building

#### **February 21, 2013: Regular Board Meeting**

- California School Boards (CSBA) Delegate Assembly Election
- Interdistrict Transfer (IDT) Agreements between South County School Districts
- STEAM Report
- Summer Landscape Proposal
- Approve All Sites' Strategic Plans
- BBMAC Second Quarter Financial Report
- Board Policy Update – Approval
- Preschool Marketing Presentation
- Charter Marketing Presentation
- Approve District Strategic Plan
- Approve Student Services Strategic Plan

#### **March 7, 2013: Regular Board Meeting**

- Second Interim Budget
- Special Education Report
- Superintendent's Evaluation

#### **March 21, 2013: Board Workshop**

- TBD

#### **April 18, 2013: Board Workshop**

- TBD

**April 25, 2013: Regular Board Meeting**

- Website Presentation
- Uniform Complaint Quarterly Report
- Local Board Policy Review

**May 2, 2013: Board Workshop**

- TBD

**May 16, 2013: Regular Board Meeting**

- Board Policy Update – First Reading
- Budget Update
- 100<sup>th</sup> Year Anniversary Committee Update
- BBMAC Third Quarter Financial Report
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools
- Report on the Progress of Staff Evaluation Tool

**June 20, 2013: Regular Board Meeting**

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Board Policy Update – Approval
- 2013-2014 Budget Presentation
- Capital Facilities Plan (Green Sheet)

**June 27, 2013: Regular Board Meeting**

- Adopt Budget

**August 22, 2013: Regular Board Meeting**

- Data and Assessment Update
- NWEA MAP, STEAM
- Consolidated Application
- Human Resources Report
- Business Services Report
- Student Services Report

**September 12, 2013: Regular Board Meeting**

- BBMAC Fourth Quarter Financial Report
- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Assessment Report (STAR/Advanced Placement)
- CTE/Adult Ed; and CHS Graduation Rates
- Coronado Schools Foundation Report on Summer School
- Board Policy Update – First Reading

**October 3, 2013: Board Workshop**

- Staff Evaluation Update and Discussion of Next Steps

**October 17, 2013: Regular Board Meeting**

- Student Enrollment Report
- Coronado School of the Arts Report
- Uniform Complaint Quarterly Report
- Superintendent's Evaluation
- Board Policies – Approval
- Approve All Site Safety Plans

**November 21, 2013: Regular Board Meeting**

- Student Enrollment Report
- Coronado School of the Arts Report
- Uniform Complaint Quarterly Report
- Superintendent's Evaluation
- Board Policies – Approval
- Approve All Site Safety Plans

**December 12, 2013: Organizational Meeting**

- First Interim

**December 19, 2013: Regular Board Meeting**

- Islander Sports Foundation Update
- Technology Plan Presentation

**January 2014: Regular Board Meeting TBD**

- State of District Address
- Superintendent's Evaluation
- Independent Auditor's Report on Financial Statements
- Uniform Complaint Quarterly Report
- 2014-2015 Calendar Approval
- Approve District Strategic Plan
- Approve Student Services Strategic Plan
- Board Policy Update – First Reading

**Financial Impact:**

There is no impact to the general fund as a result of this report.